



COLLEGE POLICY DOCUMENT

MOBILE PHONE POLICY (For Students)

Introduction

This policy covers the use of personal mobile phones by students at The Regent College, Abuja. It sets out how we expect students to use mobile phones and our rules relating to these.

Provision of mobile phones

Mobile Phones will be provided by parents and Guardians for the reason of being able to contact students outside college hours.

Security

Students who own mobile phones are responsible for the security of the phones and should take all reasonable steps to ensure their safekeeping. All students with mobile phones are required to use a PIN code and to keep this confidential. This is especially important if you have a Smartphone on which you access our college email system. A password/PIN facility securing access should be enabled at all times as a minimum security measure.

When out of the college premises, the mobile should be kept on your person and not left unattended in a vehicle, or elsewhere, at any time.

Social networks

If accessing social media platforms to communicate with other students e.g. WhatsApp, college students must be very cautious and avoid cyber hostilities.

Personal usage

Students must not use the mobile phone to access, use or distribute any material, or participate in any activity, which is not, or might reasonably be regarded as, distasteful, offensive, indecent, or harmful to other users. The following list gives examples of the sort of material or activities that will be regarded as unacceptable. It is not exhaustive.

- Bullying or harassment
- Personal insults, attacks, or abuse
- Racist or sexist activity
- Chain letters or games
- Pornography

Lost or stolen phones

The Principal or Deputy Principal should be notified immediately if a mobile phone belonging to a student is lost or stolen so that steps are taken to recover the phone or disconnect it remotely if it had that facility enabled.

Frequency of usage of mobile phones

Personal mobile phones should not be used excessively during college hours. On entering a lecture room you must submit your phone to the subject teacher for the duration of the lecture or switch off the phones on entering, as the teacher may require. If a student is making or receiving an unreasonable number of calls/texts during studying hours or is playing a game, the college reserves the right to request the student to turn the phone off.

Using mobile phones whilst driving

Students who drive should ensure that they do not answer mobile phone calls whilst driving. The Regent College, Abuja will not be liable for such use, and any student who is fined for breaching the ban will be required to pay such fines themselves and may face further disciplinary action at the college.

Confidentiality & Discretion

Students should be aware that other people may overhear conversations made on mobile phones, and take steps to ensure they do not make overly loud or noisy phone calls or walk around the college receiving phone calls.

Health and Safety Considerations

In addition to not using phones while driving, students are instructed not to use them whilst doing anything else where safety is important or their use might interfere with concentration e.g. In the kitchen or near the college generator.

Courtesy to Others

Out of courtesy to other students, college students should ensure that their mobile phones' ringtone is discreet. To avoid unnecessary interruptions in lecture rooms, we require that mobile phones are turned off during lectures or activities.

Staff / Student Phone Number or Social Media Exchanges

Students must not exchange phone numbers or social media handles with members of staff. Communication with staff should be restricted to WhatsApp messaging in the Year Group WhatsApp page or by emails.

Breach of this policy

Any breach of this policy will be treated as a potential disciplinary issue and dealt with through our disciplinary procedure.

Reviewed by Principal March 2022